



GOVERNMENT OF SINDH
HOME DEPARTMENT

Karachi, dated the _____ April, 2023.

NOTIFICATION

NO.SO/2011/HD/14-1/2023: In exercise of the powers conferred by section 168 of the Sindh (Repeal of the Police Act, 1861 and Revival of Police Order, 2002) (Amendment) Act, 2019, the Government of Sindh are pleased to make the following rules for establishing the Citizen Police Liaison Committee:-

1. **Short title, commencement and extension.** (1) These rules may be called the Citizen Police Liaison Committee (Composition, Terms of References, Duties and Responsibilities and Functions) Rules, 2023.

(2) They shall come into force at once.

(3) They shall extend to the whole of the Province of Sindh.

2. **Definitions.** (1) In these rules, unless there is anything repugnant in the subject or context-

- (a) "Act" means the Sindh (Repeal of the Police Act, 1861 and Revival of Police Order, 2002) (Amendment) Act 2019 (Sindh Act No.XI of 2019);
- (b) "Associate Member" means a person associated with the CPLC but does not act as a Member;
- (c) "Assistant Chief CPLC" means the Assistant Chief of CPLC as notified by the Department;
- (d) "CPLC" means the Citizen Police Liaison Committee established under rule 3;
- (e) "Chief CPLC" means the Chief of the CPLC and head of the Provincial Committee as notified by the Department;
- (f) "Department" means the Home Department, Government of Sindh, which shall be the administrative department in respect of CPLC;
- (g) "Deputy Chief CPLC" means the Deputy Chief of the Provincial Committee as notified by the Department;
- (h) "District" means a revenue district as defined in the Sindh Land Revenue Act, 1967 (Sindh Act No.XVII of 1967);
- (i) "District Chief" means the Chief of a District of CPLC as notified by the Department;

- (j) "District Committee" means the Committee defined in rule 8;
- (k) "Executive Council" means the Council established under rule 6;
- (l) "Government" means the Government of Sindh;
- (m) "Interim Provincial and District Committee" means the Interim Provincial and District Committee as provided 19;
- (n) "Member" means a member of a Provincial Committee or the District Committees, as the case may be;
- (o) "Office Bearer" means the Chief CPLC, Deputy Chiefs CPLC, Assistant Chiefs CPLC, District Chiefs and Deputy District Chiefs as notified by the Department;
- (p) "Political Affiliation" means a member or officer bearer of any political party;
- (q) "Provincial Committee" means the Committee established under rule 9;
- (r) "SOPs" means the Standard Operating Procedures (SOPs) notified by Chief CPLC under rule 18; and
- (s) "Selection Board" means the Board constituted in rule 8 to select Deputy Chief CPLC, District Chief CPLC, Assistant Chief CPLC, Deputy District Chief CPLC and member for induction to District Committee(s) and Provincial Committee to carry out the purposes of these rules.

(2) All words and expressions used but not defined in these rules shall have the same meaning as assigned to them under the Act.

3. **Establishment of the CPLC.** (1) The Department shall, by notification, in the official gazette, establish the CPLC comprising the composition given in rule 5.

(2) The CPLC shall perform its functions and duties under the supervision and guidance given by the Executive Council, from time to time, for achieving the objects as defined in these rules.

(3) The CPLC shall comply with all directions of the Department for the purposes of achieving the objects as defined in this notification.

4. **CPLC office.** The CPLC shall have its head office in Karachi and shall also have District offices in the respective District headquarters.

5. **CPLC Composition.** The CPLC shall consist of the Provincial Committee and the District Committees.

6. **Executive Council.** (1) The Executive Council shall comprise the following:-

A. **Chairman:** The Chairman shall be a retired Judge of the Supreme Court of Pakistan or the High Court of Sindh, to be nominated by the Chief Minister, for a period of three (03) years.

B. **Ex-officio Members:** The following shall be the ex-officio members:-

- (i) Minister for Home, Sindh, or in case the office of Minister for Home is held by the Chief Minister, then any other Minister or Advisor or Special Assistant to be nominated by the Chief Minister;
- (ii) Secretary to Government of Sindh, Home Department;
- (iii) Secretary to Government of Sindh, Law Department;
- (iv) Inspector General of Police Sindh;
- (v) Secretary of the Provincial Public Safety and Police Complaints Commission; and
- (vi) Chief CPLC Sindh, who shall also act as the Secretary of the Executive Council.

C. **Private Members:** Six members to be nominated initially by Ex-officio members of the Executive Council as private members, for a period of three years, who have contributed in the field of Law, Health, Business, Law Enforcement, Public Service and Education. After completion of their term of three years, two members will retire each year by way of ballot. The members may serve for a maximum of two consecutive terms.

(2) A person cannot be appointed a private member if he –

- (i) has any political affiliation or ties;
- (ii) has been convicted of a criminal offense;
- (iii) has been declared a bank or tax defaulter;
- (iv) has been at any time adjudged insolvent; or
- (v) is not the resident of Sindh for the last three (03) years.

(3) The functions of the Executive Council shall be as follows:-

- (a) to act as supervisory body of the CPLC and provide policy guidelines and oversee its functioning;
- (b) appoint and remove the Chief CPLC in accordance with rule 12 and 13;
- (c) to nominate non-official members on the Executive Council as and when a vacancy arises;

- (d) to nominate members for the Selection Board, as given in rule 8, for inducting Deputy Chief CPLC, District Chief, Assistant Chief, Deputy District Chief, and Members to the District Committees;
- (e) to review and approve the budget and annual audited accounts of the CPLC;
- (f) any other function(s) as assigned by Government from time to time.

7. **Meetings of Executive Council.** (1) The meetings of the Executive Council shall be convened by the Chief CPLC with the approval of Chairman of the Executive Council.

(2) The Executive Council shall meet not less than twice in a year.

(3) Half of the total membership of the Executive Council shall form the quorum for a meeting.

(4) All decisions shall be taken by the majority of votes and in case of a tie, the Chairman shall have a casting vote.

8. **Selection Board.** (1) The Department shall, on commencement of these rules, shall notify the Selection Board, consisting of -

- (a) Chief CPLC who shall head the Board;
- (b) One Deputy Chief nominated by the Executive Council;
- (c) One District Chief nominated by the Executive Council;
- (d) Head of Human Resource of the CPLC; and
- (e) any co-opted member approved by the Executive Council from amongst the CPLC members if deemed necessary.

(2) The members of the Selection Board nominated by the Executive Council shall hold office for a term of three years unless removed earlier by the Executive Council.

(3) The Selection Board shall select the Deputy Chief CPLC, District Chief, Assistant Chief CPLC, Deputy District Chief and Member to the District Committees in accordance with qualifications given in these rules. The recommendations of the Selection Board shall be forwarded to the Department through Chief CPLC for issuance of notification.

9. **Provincial Committee.** (1) The Provincial Committee headed by Chief CPLC shall comprise the following:-

- (a) Three Deputy Chiefs of CPLC;
- (b) Four Assistant Chiefs CPLC; and
- (c) All District Chiefs of CPLC.

(2) The Provincial Committee shall be notified by the Department.

(3) The Provincial Committee shall perform its functions and exercise its jurisdiction throughout the Province of Sindh in accordance with the duties and responsibilities specified in rule 15.

(4) The Provincial Committee shall supervise, control and monitor the work and performance of the District Committees, and shall have the authority to recommend, advise and direct the District Committees in order to achieve the objectives of these rules.

(5) The Provincial Committee shall accept the resignation of, if tendered, or remove from office any Member of the Provincial Committee.

(6) All decisions and resolutions of the Provincial Committee shall be taken by a simple majority.

10. District Committees. (1) The District Committees shall comprise the following:-

- (a) District Chief who shall head the District Committee;
- (b) the Deputy District Chief; and
- (c) nine other Members with at least two female members.

(2) The District Committee shall be notified by the Department.

(3) The District Chief, Deputy District Chief and Members of the District Committee shall be selected as given in rule 8.

(4) The District Chief shall be responsible for the management and operations of the respective District Committee.

(5) The District Committee shall exercise their jurisdiction within the respective District in accordance with the duties and responsibilities specified in rule 15.

(6) The District Committee shall submit its annual budget and audited accounts for approval to the Provincial Committee.

11. Qualifications and eligibility for Office Bearer, Member, or Associate Member. (1) No person shall be appointed as an Office Bearer, Member or Associate Member on Provincial or District Committees if he -

- (a) has any political affiliation;
- (b) has been convicted of any criminal offence;
- (c) has been at any time adjudged insolvent;
- (d) has not expressed and demonstrated his commitment to public service;
- (e) is not the resident of Sindh for the last three years; or
- (f) has incurred any other disqualification as may be specified by the Department from time to time.

(2) A person may be appointed as a Member or Associate Member only if he is known for his integrity, expertise, eminence and experience in the field of Business, Finance, Law, Health, Education, or Public Service and Social services to the society.

(3) The Associate Members, Members or Office Bearers shall not be entitled to any remuneration, allowances, or any other perquisites.

12. Chief CPLC. (1) The Chief CPLC shall be appointed by the Executive Council for a term of three years from amongst the members of the Provincial Committee:

Provided that the office bearers serving immediately before the commencement of these rules shall be eligible for appointment as Chief CPLC.

(2) The Chief CPLC appointed under sub-rule (1) shall not hold office for more than two terms.

(3) The Chief CPLC shall be the chief executive of the CPLC and shall be responsible for the management and administration of the affairs of CPLC.

(4) The Chief CPLC shall have the powers to transfer members and office bearers which shall be notified accordingly by the Department.

13. Term and removal of Office Bearers and Members. (1) In case of both Provincial and District Committees, unless a person voluntarily resigns or is removed in accordance with these rules, all Office Bearers and Members shall hold office for a period of three years as notified by the Department.

(2) The Chief CPLC may be removed by a resolution passed by the Executive Council with 2/3rd majority of its membership.

(3) An Office Bearer, other than Chief CPLC, may be removed by a resolution passed by the Provincial Committee with the simple majority.

(4) If the Chief CPLC is of the opinion that any Member or office bearer is acting in a manner prejudicial to the interest of CPLC, he may immediately suspend such member or office bearer. The matter will then be referred to the Provincial Committee for appropriate action under these rules.

(5) In the case of the District Committee, a Member or Associate Member may be removed by the Provincial Committee on the advice of the District Chief.

(6) Any casual vacancy on the Provincial Committee or District Committees may be filled in for the remaining period of the term on recommendations of the Selection Board.

(7) Notwithstanding the retirement of any Member or Office Bearer upon expiry of his term, such person shall continue to perform his duties until his successor is notified by the Department.

14. Task Force. The Chief CPLC may, if he considers necessary, constitute a Task Force from amongst the District Chiefs, Deputy District Chiefs, Members, and/or Volunteers to attend to any matter or task to be performed by the CPLC.

15. **Duties, responsibilities and functions of the CPLC.** (1) The object of the CPLC is to, inter alia, provide the citizens of the Province of Sindh, a committee to facilitate the resolution of any grievances in relation to any actual or perceived criminal offence and to provide an interface with law enforcement agencies.

(2) Without prejudice to the generality of the foregoing, the functions of the CPLC shall, inter alia, include the following:-

- (a) to facilitate citizens in registering criminal complaints and FIRs inappropriate cases;
- (b) to act as an interface between the citizens and law enforcement agencies;
- (c) to develop and maintain databases of crimes, prisoners, FIRs, stolen mobile phones, registered and stolen vehicles, kidnappings and other relevant record;
- (d) to collect statistics in relation to complaints, FIRs, criminal offences and cases in relation thereto;
- (e) to assist law enforcement agencies in taking steps for preservation of peace and the prevention or detection of crimes, including those related to cybercrime, drug trafficking, arms and ammunition;
- (f) to share intelligence and information with law enforcement agencies in the Province of Sindh as and when requested;
- (g) to assist the traffic police in performing its duties diligently and efficiently, and take steps for smooth operations and betterment of traffic;
- (h) to conduct workshops, trainings and conferences in an effort to improve the criminal justice system and law enforcement;
- (i) to initiate, guide, oversee, supervise, control and audit new and existing community policing projects and schemes including neighborhood care and those aiming at improving security and living conditions of neighborhoods through the help and cooperation of area residents, police, trust and associations subject to approval of Provincial Committee;
- (j) to assist, coordinate and facilitate the working of law enforcement agencies within the confines of the law;
- (k) to make recommendations on improving working conditions of personnel of law enforcement agencies;
- (l) to bring to focus, the exceptional work done by law enforcement agencies and make recommendations for suitable rewards for all such exemplary work;

- (m) to report the acts of misconduct or neglect of duty on the part of any police officer and assist the police as a member of any inquiry committee in cases pertaining to misconduct, corruption and dereliction of duty as and when required;
- (n) to nominate Chief CPLC or any office bearer to act as member of any Committee or Board at Sindh Police or the Department as and when required by them; and
- (o) to perform such other functions as may be assigned by the Department, the Executive Council, and Provincial Public Safety and Police Complaints Commission from time to time.

(3) The Office Bearer or Member may be appointed as Justice of Peace under section 22 of the Code of Criminal Procedure by a notification issued by the Department.

(4) The Office Bearer may be considered for conferment of powers of First Class Special Judicial Magistrates in consultation with the High Court through a notification by the Department.

(5) The CPLC may enter into contracts and may acquire and purchase a movable and immovable property and may assign, charge, transfer or otherwise deal with the same upon such terms as it deems fit with the approval of Finance Committee constituted under SOPs.

16. **Finance.** (1) The CPLC shall maintain bank account(s) for utilization of funds to meet its expenses in connection with its functioning and operations. The following shall be the sources of funds:-

- (a) grants and allocations provided by Government, Local Government, Local Council and any Government Authorities or Agency;
- (b) grant-in-aid from the Provincial Public Safety Fund established under section 169(7)(d) of the Act;
- (c) contributions from local donors; and
- (d) returns on investments and income from assets of CPLC.

(2) The CPLC shall cause proper accounts to be kept and shall as soon as practicable after the end of each financial year, cause to be prepared for that financial year, a statement of accounts of CPLC and conduct an audit from amongst any of the Chartered Accountant firms approved by the State Bank of Pakistan as per Panel A or from the Auditor General of Pakistan as per instructions of the Executive Council.

17. **Finance Committee.** (1) There shall be a Finance Committee comprising the following:-

- (a) the Chief CPLC;
- (b) One Deputy Chief CPLC to be nominated by the Executive Council;

- (c) two District Chiefs to be nominated by the Executive Council;
and
- (d) the Head of Accounts of the CPLC.

(2) The Finance Committee shall be notified by the Department for a period of three years which may, on completion of its term, be re-constituted.

(3) The Finance Committee shall perform the following functions:-

- (a) to review and scrutinize the budgets of all District Committees and to draw up the annual budget of the CPLC and submit the same before the Executive Council for approval;
- (b) to draft Financial Powers for expenditure purposes and get an approval of the same from the Executive Council;
- (c) to cause to be kept proper books of account with respect of all sums or moneys received and expended and the assets and liabilities of CLPC.

18. Standard Operating Procedures (SOPs) for Management and Operations of the CPLC and HR Manual. (1) The Chief CPLC may issue SOPs for management and operational issues and to promote the objects of the CPLC which shall not be inconsistent with the provisions of the Act and these rules with the approval of the Provincial Committee, which shall, after issuance, be presented before Executive Council for ratification.

(2) The CPLC shall have a Human Resource Manual, approved by the Executive Council carrying recruitment rules, job descriptions, appointment and termination procedures, performance appraisal mechanism, and promotion, perks and privileges and policy for the employees working in CPLC.

19. Interim Provincial and District Committee. (1) Immediately after the commencement of these rules, the existing Central Committee and District Committee shall continue to perform their functions for a period of one year till the formation of Provincial Committee under rule 9 and District Committees under rule 10, and shall, on commencement of these rules, be referred to as the Provincial Committee and District Committee, respectively.

(2) The Interim Provincial Committee and District Committee shall have all the powers and shall perform all the functions of the Provincial Committee or District Committee as the case may be, as given in these rules.

20. Reporting Mechanism. (1) The CPLC shall submit its annual performance and financial reports to the Department. The Department shall present the same before the Government.

(2) The CPLC shall issue reports including crime reports on a monthly basis.

(3) The Department may require or call for any data, statistics or reports from the CPLC and the same shall be provided accordingly.

21. **Supersession of Notifications of CPLC.** All Notifications establishing or constituting the CPLC issued or existing immediately before the commencement of these rules, shall stand superseded on commencement of these rules.

22. **Savings and validation.** (1) All assets, rights and property, movable and immovable, of whatever kind vesting in the CPLC notified under the Notifications superseded under these rules, shall stand transferred to and vest in the CPLC established under these rules.

(2) Anything done and actions taken by the CPLC or its officers prior to commencement of these rules shall be deemed to have been validly done and taken, and shall be deemed to have effect accordingly.

SECRETARY TO GOVT. OF SINDH
HOME DEPARTMENT

NO.SO(POL-II)HD/14-1/2023:

Karachi dated, April 2023

A copy is forwarded for information and necessary action to:-

1. The Principal Secretary to Governor, Sindh, Karachi.
2. The Principal Secretary to Chief Minister, Sindh, Karachi.
3. The Secretary to Govt. of Sindh, Law Department, Karachi.
4. The Inspector General of Police, Sindh Karachi.
5. The Chairman, CPLC Karachi.
6. ~~The Chief, CPLC, Karachi.~~
7. The District Chief, CPLC (All) in Sindh. *EAS*
8. The Deputy Secretary to Chief Secretary (Staff), SGA&CD, Govt. of Sindh, Karachi.
9. The Section Officer (Cabinet), SGA&CD, Govt. of Sindh, Karachi.
10. The Superintendent, Sindh Govt. Printing Press, Karachi.
11. The PSO to Secretary, Home Department, Govt. of Sindh, Karachi.
12. The PS to Secretary, Home Department, Govt. of Sindh, Karachi.
13. Notification File.

SECTION OFFICER (POL-II)
HOME DEPARTMENT